



The Joseph Whitaker School

An Academy specialising in Sport and Performing Arts

2025-26

Provider Access Policy

The Joseph Whitaker: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through assemblies, PSHCE sessions and group activities.
- To understand how to make application for the full range of academic and technical courses

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- Explain what career routes those options could lead to
- Provide insights into what it might be like to learn of train with that provider
- Answer questions from pupils

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils

Previous providers

In previous years we have invited the following providers from the local area to speak to our pupils:

- Vision West Notts College
- Ask Apprenticeships
- Inspire
- Portland College
- University of Nottingham
- Nottingham Trent University

Management of provider access requests

Procedure

A provider wishing to request access should contact
Kirsteen Adams, Careers Lead.
adamsk@josephwhitaker.org

Opportunities for access

The school offers the six provider encounters requires by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to our students.

	Autumn Term	Spring Term	Summer Term
Year 8	Life skills - goal setting, skills and career exploration in PSHCE lessons	Nottingham College Post 16 Options Session in PSCE lessons	Careers fair for students and parents – market stall event showcasing local providers and employers
Year 9	Vision West Notts session on Post 16 options and soft skills in PSHCE lessons	Life skills – careers sessions to coincide with Guided Choices	Careers fair for students and parents – market stall event showcasing local providers and employers
Year 10	Life skills – work experience preparation, CV creation in PSHCE lessons	What is an apprenticeship assembly	Careers fair for students and parents – market stall event showcasing local providers and employers Work experience Meetings with a careers advisor throughout the year
Year 11	Vision West Notts assembly (apprenticeships, T-Levels and A-Levels) Interview Skills Day – interviews with outside employers	What is an Apprenticeship assembly and workshop delivered by CT Skills Drop in session with career advisor	

Year 12	<p>Careers sessions with independent Careers Advisor</p> <p>Unifrog launch</p> <p>NTU - What can University do for you?</p> <p>Apprenticeships Introduction assembly- ASK Apprenticeships</p>	<p>NTU - Researching your Options</p> <p>Study skills session</p> <p>Meetings with careers advisor</p> <p>Apprenticeships talk</p>	<p>Careers fair for students and parents – market stall event showcasing local providers and employers</p> <p>NTU - Introduction to the UCAS Process</p> <p>NTU - UCAS Process for Parents</p> <p>Visits to Universities (Sheffield and Leeds) and Higher Education Fair</p>
Year 13	<p>NTU student finance talk</p> <p>NTU - student finance talk for parents</p> <p>Apprenticeships workshop</p>	<p>NTU - managing stress</p> <p>NTU - Thriving at University</p> <p>Meetings with careers advisor</p>	<p>Careers fair for students and parents – market stall event showcasing local providers and employers</p>

Adoption by the Governing Body

CMAyres

Headteacher: Mrs C Ayres

Signature Date: December 2025

JAPerry

Chair of Governors: Dr J Perry

Signature Date: December 2025



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