

Careers News September



Careers at JWS key dates for KS4 students.

Year 10

In tutor time – who is the Careers Advisor and what to expect from the meeting.

CV writing delivered by WNC

Year 11

In tutor time – Interview Skills Day prep

Interview Skills Day is on the 9th October

20th & 25th CV writing delivered by WNC

30th Think Big Assembly - Nottingham Forest

Unifrog Spotlight

Unifrog events

Interact directly with experts

[Go to tool >](#)

The Unifrog Events Tool has lots of different webinars where you can learn about different careers, post 16 pathways, apprenticeships, you can even take part in online work experience. You can also watch past virtual events on playback.

Opportunities to learn about the World of Work



Autumn Jobs Fair

17 September 2024

1- 4pm

Civic Centre, Arnot Hill Park, NG5 6LU

Join us and our partners, for our recruitment event taking place in September. This is a great opportunity to speak to a wide range of local employers and providers offering a selection of vacancies, apprenticeships, courses and opportunities including employability advice on the day.

Find out more:
www.gedling.gov.uk/events



Step into a world where the sky's the limit and your dreams take flight! Make ready for RAF World: Shape Your Future. Explore your Royal Air Force career with a bang and discover endless opportunities awaiting you. From aviation engineering to the Royal Air Force band, there's a pathway perfectly tailored to your passions and aspirations.

Don't miss out on the opportunity to discover the variety career paths available within the Royal Air Force, as well as to gain insight into the lifestyle and travel prospects on offer.

- Explore interactive 360° global operations, delving into the world of RAF support worldwide through informative videos and insights to help you find your ideal RAF career.
- Jump into 10 different themed chat rooms to find out more about specific professions and topics.
- Connect with a friendly RAF recruiter directly online. Our experts will answer all your inquiries about career paths, RAF lifestyle, sports opportunities, benefits, and how to embark on your RAF journey.

[CLICK HERE TO BOOK YOUR FREE TICKET NOW!](#)



Career of the Month

Information Scientist

What you'll do

Your day-to-day duties may include:

- cataloguing, classifying and storing information
- researching and acquiring new resources
- making sure that information is up to date and comprehensive
- dealing with research enquiries from colleagues, managers or clients
- managing electronic information
- making sure that information systems meet data protection laws
- writing reports, briefings and website content
- managing an information budget
- training colleagues how to use information systems
- managing a team of information assistants

Working hours and environment

You'll usually work 35 to 40 hours a week, Monday to Friday. Your hours may involve flexitime or shifts.

You'll be office-based and spend a lot of your time working at a computer. You may occasionally travel to meetings.

Skills required

You'll need:

- excellent organisational skills
- a high level of accuracy and attention to detail
- research skills
- IT skills

Entry requirements

You could either:

- take a degree in information management or librarian studies, approved by the [Chartered Institute of Library and Information Professionals \(CILIP\)](#)
- complete a postgraduate qualification approved by CILIP (if you already have a degree)
- have your skills and knowledge certified by CILIP (if you're already working in information management)

