

**The Joseph Whitaker School**  
**Application for 16-19 Bursary Fund**  
**2018-2019**



Section A : Personal Details	
Name	Tutor Group
Age at 31 August 2018	Telephone Number
Address	
	E-mail address

Section B : Type of Bursary	
I am applying for ( <i>tick as appropriate</i> ):	<input type="checkbox"/> A Vulnerable Bursary( <i>Go on to Section C</i> ) <input type="checkbox"/> A Discretionary Bursary( <i>Complete the section below</i> )

Type of Assistance Requested		
Documentary evidence of these costs must be provided unless the cost is a charge made by the school	Cost	Termly or one-off payment?
<b>Transport costs associated with travel to/from school.</b> <i>Please supply details of transport used (e.g. school bus) and distance to school:</i>	£	Termly
		One-off
<b>Books, materials, clothing and equipment need for a particular course.</b> <i>Please supply details:</i>	£	Termly
		One-off
<b>The cost of educational field trips and visits related to courses.</b> <i>Please supply details:</i>	£	Termly
		One-off
<b>Other costs including travel expenses for up to 3 Higher Education visits.</b> <i>Please supply details:</i>	£	Termly
		One-off

Vulnerable Bursary	Section C : Personal Circumstances – Why are you applying?
<b>Outline your personal circumstances below:</b> <span style="float: right;"><i>Tick as appropriate</i></span>	
In Care	
Live independently having left Local Authority Care	
Student receiving Income Support or Universal Credit	
Disabled young people in receipt of Employment Support Allowance who are also in receipt of Disability Living Allowance or Personal Independence Payments.	

**You will need to produce written evidence of the above.**

**Discretionary Bursary**

Explain why you are applying for additional financial support to help you in full time education.

a Do you receive Free School Meals?	YES	If Yes, go to Part D	
	NO	If No, go to next sections (b) and (c) below	

b Please **tick** and enclose **proof**, if your parent/carer are in receipt of any of the following:

Income Support		Pension Guarantee Credit	
Child Tax Credit		Employment and Support Allowance	
Working Tax Credit		Support under Part IV of the Immigration and Asylum Act 1999	
Job Seekers Allowance (JSA)			

c Was your annual household income in the last tax year (including benefits below £25,000? Enclose evidence e.g. P60. <i>[Tick as appropriate]</i>	YES	NO

**Section D : Declaration**

- I/We declare that the information we have given in support of this application is correct and complete to the best of my/our knowledge and belief.
- I/We will inform you immediately of any change in circumstances at any time, which might affect my entitlement to support (for example if I leave school or am no longer eligible for the funding).
- I/We understand that this information will not be shared with third party organisations, except for audit purposes.
- I/We understand that poor attendance/ inappropriate behaviour/or and having incomplete work may result in loss of financial support,
- I/We understand that awards made are subject to the school receiving sufficient funds from the government (YPLA).

**Section E : Signatures**

Student	Please print name	Date
Parent/Carer	Please print name:	Date

Please return this form with the relevant documentary evidence to the Sixth Form Office. All applications will be acknowledged and decisions about the award made as quickly as possible.

This application and all documents provided with it will be dealt with confidentially.

**Office Use Only:**

	Date	Signature
Date application received		
Documents provided:		
Final decision		
Letter sent to student		